

MID-VALLEY SUICIDE PREVENTION COALITION

Date: Wed. March 27, 2019

Time: 9:30 - 11:00 am

Location: MCHHS | 3180 Center Street NE, Salem | Abiqua Creek Conference Room 2350

QPR Working Group Meeting Minutes

Time	Topic
9:30 am	Welcome & Introductions
9:40 am	Old Business <ul style="list-style-type: none">• Standardized Pre- & Post-Test now live<ul style="list-style-type: none">○ Please start using by creating a slide at the beginning and end of your presentation with these links:<ul style="list-style-type: none">▪ tinyurl.com/mvQPRpre (first slide)▪ tinyurl.com/mvQPRpost (last slide)○ Have the pre-test link displayed as folks arrive and instruct them to complete it prior to the start of the session○ Have people take out the phones and complete the post-test prior to leaving• Still need to create<ul style="list-style-type: none">○ Facilitator checklist (what needs done before and after sessions)<ul style="list-style-type: none">▪ Will be built in to the online registration form○ Standardized sign-in sheet<ul style="list-style-type: none">▪ Will allow a few more items to come out of the pre/post-test and <i>gather essential information</i> that would be missing if participants didn't register online in advance○ Spanish translation<ul style="list-style-type: none">▪ Will be built in to the existing pre/post-test (first question will be whether to complete it in English or Spanish) - won't require a different link○ Facilitator post-test<ul style="list-style-type: none">▪ Consider adding a question about how much role play was involved• Website Updates<ul style="list-style-type: none">○ The training calendar will allow for these three functions all in one place:<ul style="list-style-type: none">▪ For trainers - Submit a training/event (and request materials, help finding space, indicate whether registration should be open or closed, etc.)▪ For agencies/communities - Request a training▪ Individuals - Register for an event/training○ Should have a mock-up for review in about a week; hoping to go live soon after
10:00 am	Working Group Worksheet Discussion <ul style="list-style-type: none">• Reviewed the worksheet completed by a small group of folks interested in Training at the February Coalition Meeting• Priorities/next steps:<ul style="list-style-type: none">○ Facilitator needs assessment as first step to building their capacity○ Identify champions within a range of organizations and then build their capacity to effectively gain buy-in from high-level leaders

Time	Topic
	<ul style="list-style-type: none"> ○ Complete the gap analysis started in October to identify additional training needs in the region (having the new registration system up and running should help with this)
10:40 am	General Discussion & Announcements <ul style="list-style-type: none"> • There was an inquiry about the possibility of conferencing in for meetings, so we will look in to video conferencing options for working group and full coalition meetings
10:55 am	Next Steps <ul style="list-style-type: none"> • Next meeting: April 24, 9:30-11 am, Location TBD

Parking Lot

Moving out of the parking lot to begin work:

- Facilitator needs assessment
 - Mapping and expansion of community trainings
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- Calendar & registration logistics
 - Pre/Post-Test logistics
 - Facilitator checklist
 - Money for training materials
 - Facilitator trainings & master trainers
 - Standardized flyers and slide deck templates
 - Certificates of completion and/or “safe zone” stickers

Action Items

- Begin using the online pre/post-test for all QPR sessions
 - tinyurl.com/mvQPRpre
 - tinyurl.com/mvQPRpost