

# MID-VALLEY SUICIDE PREVENTION COALITION

Date: Wed. January 23, 2019

Time: 9:30 – 11:00 am

Location: Salem Health Building D | CHEC Classroom 2 | 939 Oak St. SE, Salem

## QPR Working Group Meeting Minutes

Time	Topic
9:30 am	<b>Welcome &amp; Introductions</b>
9:40 am	<b>Standardized Pre- &amp; Post-Test</b> <ul style="list-style-type: none"><li>Reviewed new drafts of the Google surveys</li><li>Talked through remaining questions outlined in the <a href="#">handout</a> and decided on skip logic requirements for the demographics section</li><li>Michelle will incorporate edits and feedback and send out for a final review</li></ul>
10:30 am	<b>Website Updates</b> <ul style="list-style-type: none"><li>Discussed the registration process and need for collecting all registration (even if paper at the event) for data-collection purposes</li><li>If you have concerns about how that will work for your organization, let <a href="#">Abby</a> know</li><li>We will mock up a paper registration form to review and will follow up on registration logistics next time</li></ul>
10:40 am	<b>QPR booklets</b> <ul style="list-style-type: none"><li>QPR does not allow licensing, but will do customizations for a minimum order of 2500 booklets (~\$6000)</li><li>We can add the MVSPC logo, custom colors, and local resources numbers to the tear-out card in the back</li><li>MCHHS has agreed to purchase the first 2500 to start the pool for coalition partners</li><li>We need to inquire about those same customizations in Spanish, and whether all future orders (with no changes to the design) must also be a min. quantity of 2500</li><li>We should consider ongoing funding support for this pool of resources</li><li>We need to work out the logistics for managing the pool of booklets, including terms of use (e.g. needing to fulfill the registration and pre/post-test requirements for MVSPC data tracking purposes; when and how to request booklets, etc.)</li></ul>
10:50 am	<b>General Discussion &amp; Next Steps</b> <ul style="list-style-type: none"><li>Meetings 4<sup>th</sup> Wed. of each month – Contact <a href="#">Michelle</a> if you know of available space</li><li>Next meeting: Wed. February 27, 9:30 – 11:00 am, Location TBD</li></ul>

## Parking Lot

---

- Calendar & registration logistics
  - Money for training materials
  - Facilitator trainings & master trainers
  - Facilitator needs assessment
  - Standardized flyers and slide deck templates
  - Mapping and expansion of community trainings
  - Certificates of completion and/or “safe zone” stickers
- 

## Action Items

---

- Review the edited [Pre-Test](#) and [Post-Test](#) and send feedback to [Michelle](#) by Feb. 6
    - Take note of the added pre-test demographics skip logic by selecting different options for “You are participating in this training as....”
    - For both surveys, what additional edits or suggestions do you have? Are there questions that should be added in any of the skip logic?
  - Contact [Michelle](#) if you know of available space for future meetings
-